

# Tools and Technology to Drive Services Procurement Forward



# Integrity/Honesty

# Zero Tolerance



# Zero Tolerance

HARTFORD, Conn. Gov. John G. Rowland announced
his resignation Monday amid a
months-long cascade of graft
allegations, a federal investigation
and a rapidly gathering drive to
impeach him for accepting gifts
from friends and businessmen.





# Zero Tolerance

# **Air Force Contracts Biggest Procurement Scandal to hit the Pentagon**

Darleen Druyun, the principal deputy assistant secretary for Air Force acquisition and management awarded contracts to Boeing "outside the normal acquisition process".

She was convicted to nine months in federal prison for favoring Boeing in contract talks in exchange for a future job for herself, her daughter and her son-in law.



# Concepts

Simplify The Process

Eliminate The Valueless

**A**utomate The Mundane



# Innovation

Wireless Laptop on the Beach in Maui

**Vision** 



# **Technology Tools**

eForms

Shipping

Travel on Line

eRequisitioning

eSourcing

Open Text

Accuship

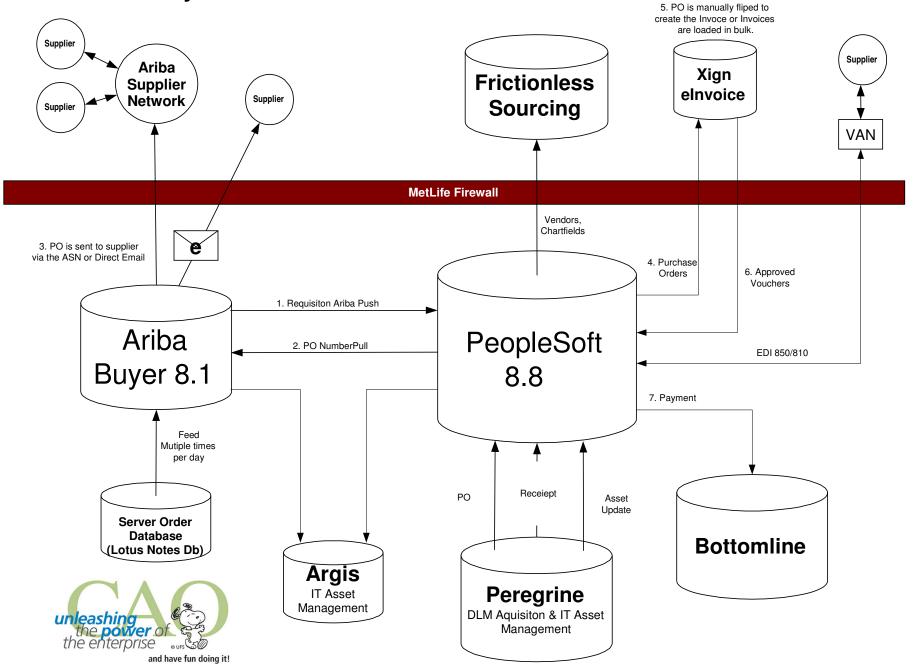
**Get There** 

Ariba

Frictionless



## **Procurement Systems Process Flow**





# **Travel Services**



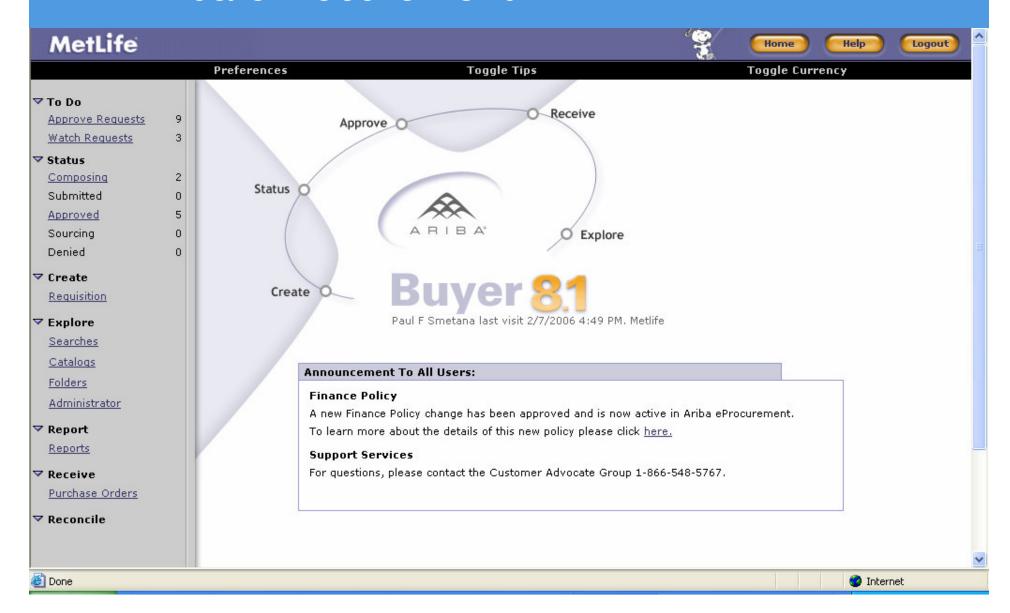
# Travel Online

# Travel Online accounts 81% of airline reservations

Users	10,000
Tickets	73,688
Online Tickets	59,969
Online Bookings	82,336
Web Site Hits	234,925



# Ariba eProcurement



# Ariba eProcurement

98% of ALL Purchase Order Spend\* (\$1.4B)

89% of ALL Purchase Order Lines\* (~600K)

Over 14,000 Unique Users (31,000 users loaded)

Over 4,000 users trained (1,050 in 2005)

121 Catalogs (19,860 items)

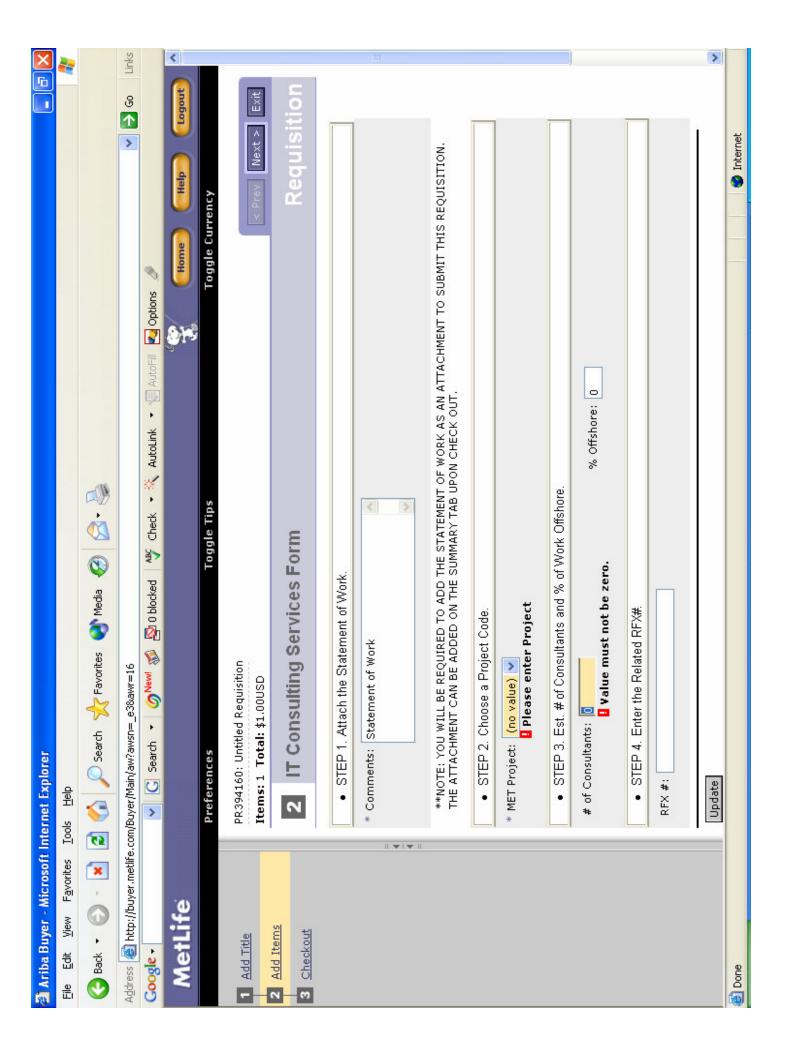
1878 total suppliers on-line

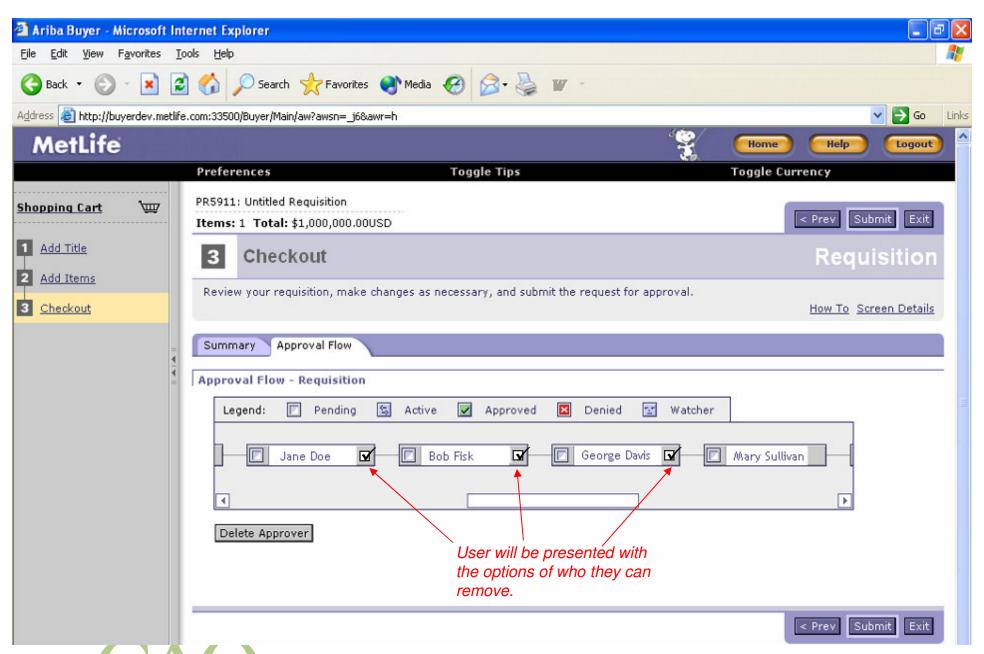
559 Ariba Supplier Network

1,319 Email

\*DLM represents 10% of the remaining lines and 1% of dollars will be migrated to Ariba by Q4 2006. PS direct entry represents the remaining 1% of Volume and spend





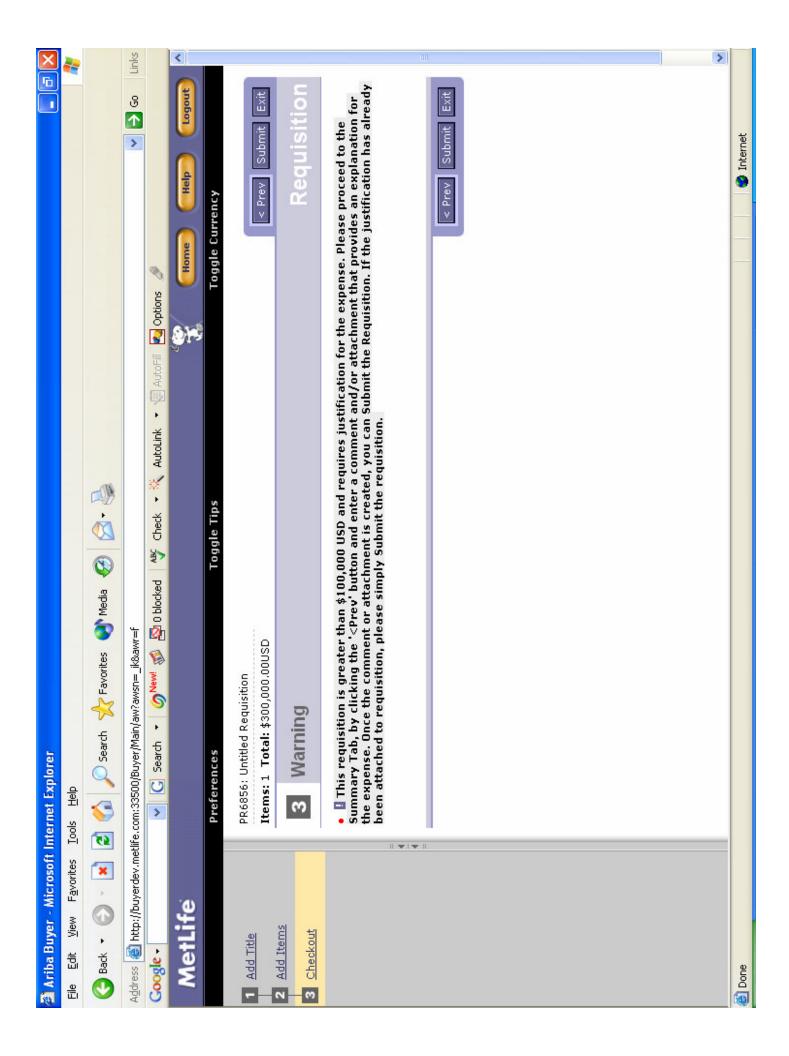


unleashing the power of the enterprise ours of and have fun doing it!

# Submit Hook

- 4MB File limit on Attachments
- 100K justification for Expense
- Apply specific language in comments area for exempt tax locations



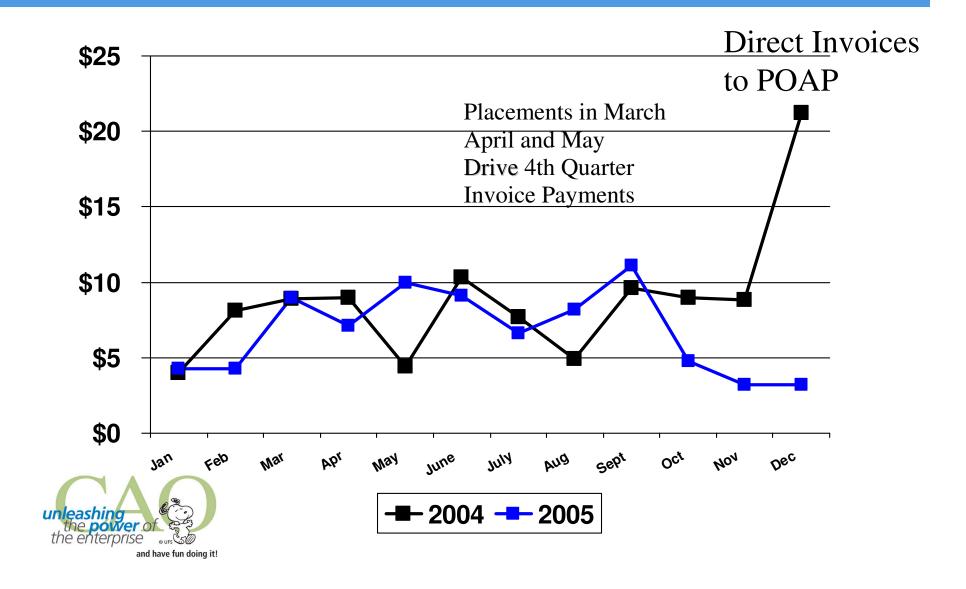


# Finance Policy

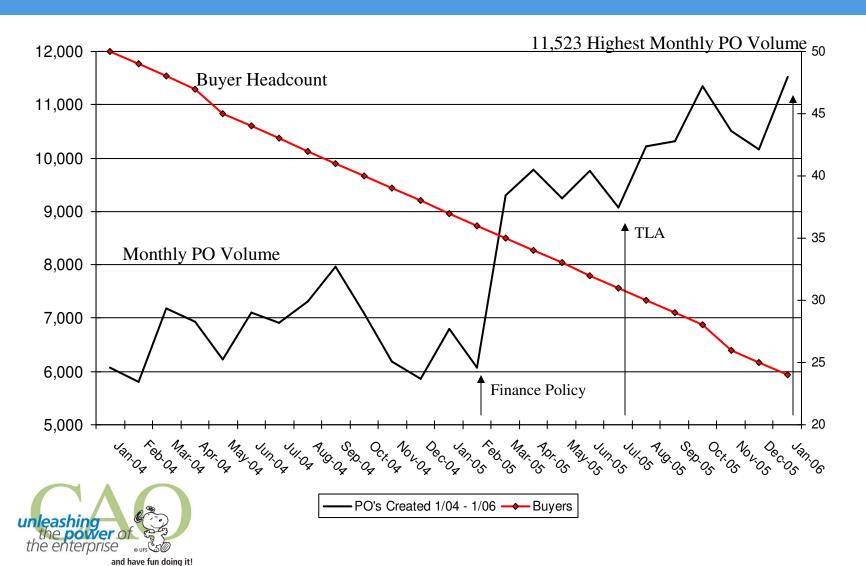
Have the Policy Work for You



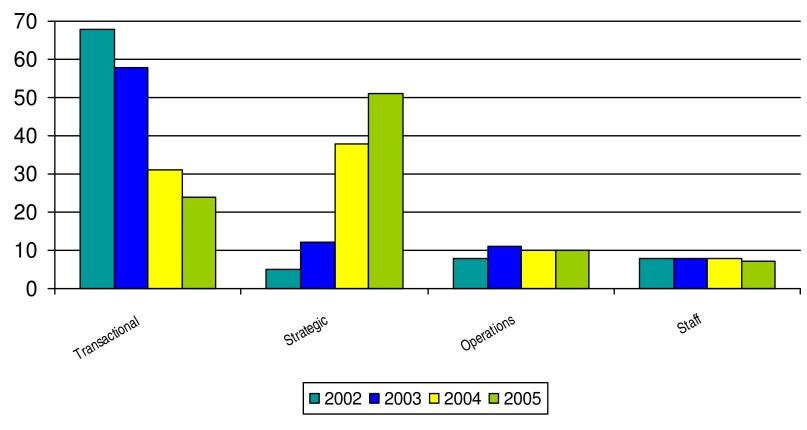
# Impact of Finance Policy Direct Spend



# Monthly Purchase Order Volume 1/04-1/06



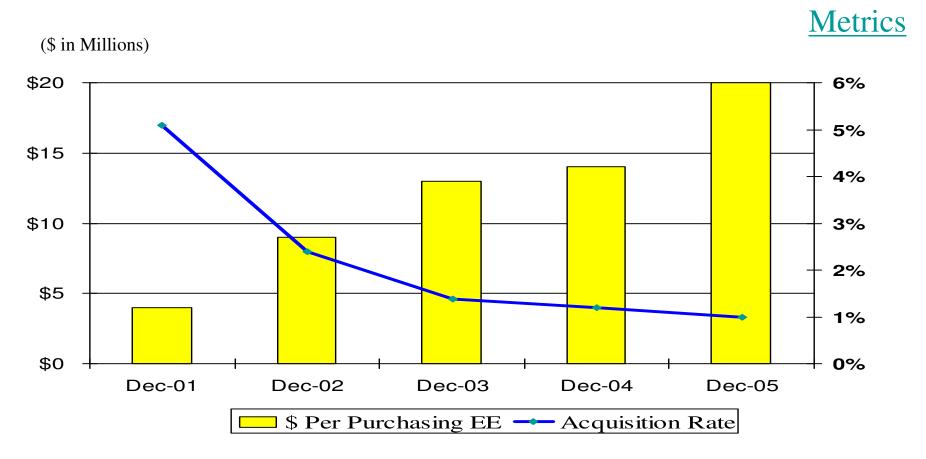
# Organizational Transformation





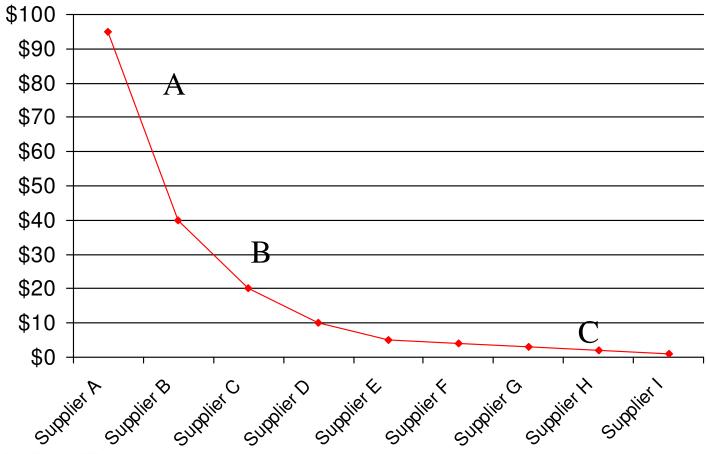
We continue to shift resources from transactional positions to areas that will drive strategic value. Increasing our focus on Sourcing, Supplier Quality and Diversity, continuing to align our department structure with customer and corporate goals.

# Metrics





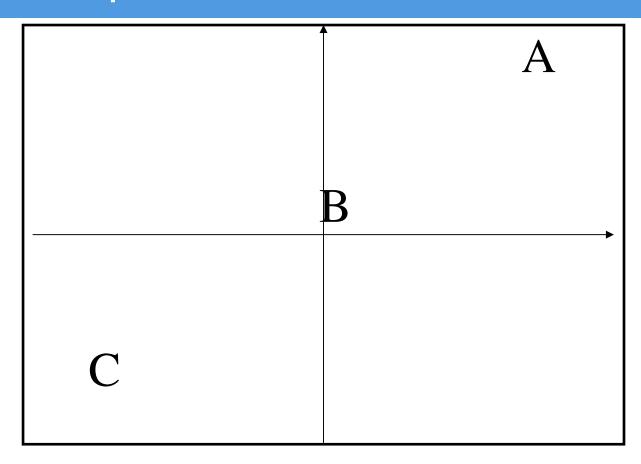
# Prioritize





# Be Exceptional or Be Fast

High Impact





High Ability to Impact



# Spend Management Reporting



# **Opportunity Reports**

Active Portal - [SpendMgt1] - Microsoft Internet Explorer



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#### Spend Managment Report - Commodity Summary

Journal Dates Between 01/01/2006 and 01/15/2006

Procurable	Common w Rollun	Direct	EDI	PO Matched	228's	TMS	228's + TMS	Total
Non-Procurable	Asset	\$1,235,095.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,235,095.48
Non-Procurable	Contributions	\$140,364.57	\$0.00	\$0.00	\$0.00	\$9,646.80	\$9,646.80	\$150,011.37
Non-Procurable	Liability	\$3,330,242.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,330,242.67
Non-Procurable	S&B	\$600,547.43	\$0.00	\$113,211.38	\$0.00	\$0.00	\$0.00	\$713,758.81
Non-Procurable	<u>Settlements</u>	\$3,765,830.11	\$0.00	\$17,336.54	\$70.00	\$3,354.29	\$3,424.29	\$3,786,590.94
Non-Procurable	Taxes	\$744,637.24	\$0.00	\$0.00	\$748.00	\$12,046.69	\$12,794.69	\$757,431.93
Non-Pro	ocurable: Sub-Total	\$9,816,717.50	\$0.00	\$130,547.92	\$818.00	\$25,047.78	\$25,865.78	\$9,973,131.20
Procurable	Advertising	\$123,117.09	\$14.97	\$297,930.94	\$1,237.13	\$34,653.74	\$35,890.87	\$456,953.87
Procurable	<u>Awards</u>	\$4,625.54	\$0.00	\$104,014.52	\$0.00	\$47,411.61	\$47,411.61	\$156,051.67
Procurable	Bank Charges	\$1,323,216.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,323,216.77
Procurable	Buildings	\$552,821.95	\$2,366.04	\$3,937,610.42	\$12,243.91	\$192,586.12	\$204,830.03	\$4,697,628.44
Procurable	Clearing	\$20,948.02	\$860,756.34	\$790,716.51	\$0.00	\$0.00	\$0.00	\$1,672,420.87
Procurable	Conferences	\$399,121.20	\$0.00	(\$303.34)	\$0.00	\$1,821.82	\$1,821.82	\$400,639.68
Procurable	Consultants	\$54,210.92	\$362.00	\$5,633,997.47	\$0.00	\$162.00	\$162.00	\$5,688,732.39
Procurable	Courier	\$15,196.29	\$501.46	\$34,081.64	\$9.52	\$4,771.48	\$4,781.00	\$54,560.39
Procurable	<u>Dues</u>	\$1,673,892.52	\$55,831.45	\$0.00	\$402.00	\$20,856.85	\$21,258.85	\$1,750,982.82
Procurable	Food	\$16,626.64	\$0.00	\$179,164.67	\$0.00	\$0.00	\$0.00	\$195,791.31
Procurable	Furniture & Fixture	\$8,075.67	\$560.24	\$1,894.17	\$0.00	\$378.86	\$378.86	\$10,908.94
Procurable	IT - Consultants	\$37,950.00	\$540.89	\$3,889,328.99	\$0.00	\$0.00	\$0.00	\$3,927,819.88
Procurable	IT - Equiptment	\$3,944.53	\$134.30	\$5,567,849.97	\$0.00	\$1,983.96	\$1,983.96	\$5,573,912.76
Procurable	IT - Software	\$94,142.80	\$38,781.05	\$2,859,492.77	\$0.00	\$69.99	\$69.99	\$2,992,486.61
Procurable	IT - Telecom	\$453,771.29	\$10,203.87	\$500,993.61	\$1,254.34	\$184,561.71	\$185,816.05	\$1,150,784.82
Procurable	Legal	\$3,903,707.88	\$0.00	\$42,386.25	\$0.00	\$0.00	\$0.00	\$3,946,094.13
Procurable	Miscellaneous	\$25,838.05	\$0.00	\$4,639.05	\$0.00	\$4,887.22	\$4,887.22	\$35,364.32
Procurable	Moving	\$25,389.10	\$0.00	\$3,995.40	\$0.00	\$0.00	\$0.00	\$29,384.50
Procurable	Office Machines	\$4,168.59	\$1,460,751.23	\$83,805.90	\$0.00	\$127.20	\$127.20	\$1,548,852.92
Procurable	Postage	\$270,405.72	\$49.87	\$900,822.15	\$32.40	\$14,138.21	\$14,170.61	\$1,185,448.35
Procurable	<u>Print</u>	\$23,978.57	\$30,617.97	\$1,358,794.82	\$31.75	\$5,755.18	\$5,786.93	\$1,419,178.29
Procurable	Professional Services	\$3,020,035.28	\$44,757.17	\$8,469,712.30	\$0.00	\$1,468.03	\$1,468.03	\$11,535,972.78
Procurable	Recruitment	\$6,810.14	\$1,336.00	\$165,650.00	\$0.00	\$1,342.99	\$1,342.99	\$175,139.13
Procurable	<u>Supplies</u>	\$89,542.51	\$167,622.51	\$921,463.71	\$4,920.78	\$76,471.21	\$81,391.99	\$1,260,020.72
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# **Opportunity Reports**





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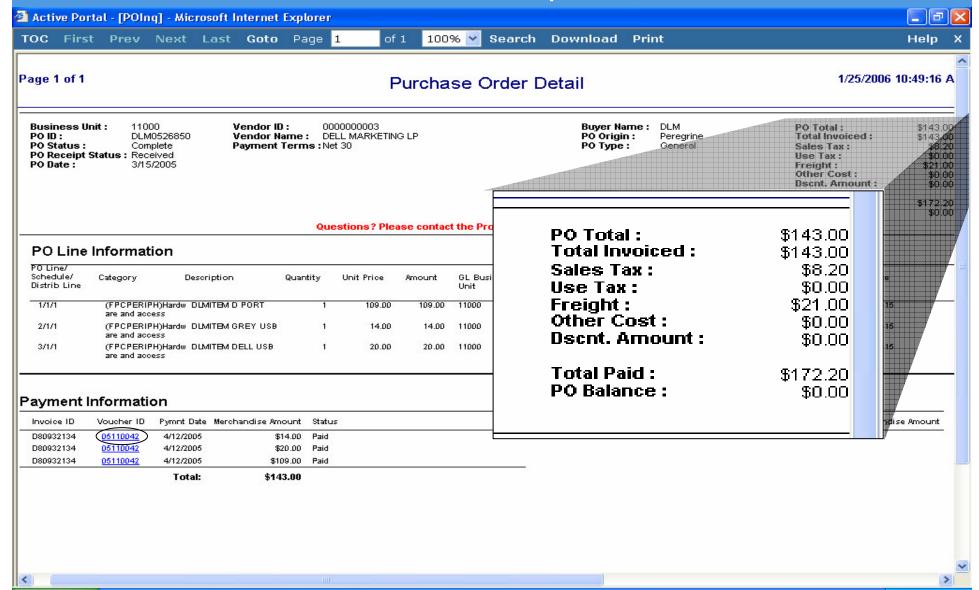
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#### Spend Managment Report Commodity Rollup, LOB, Account & Vendor

LOB Description	PeopleSoft Acct. Desc	Vendor	Direct	EDI	PO Matched	228's	TMS	228's+TMS	Т
AH50003 Met A&H (Excl HR)	Advertising-Newspaper	Supplier -1	100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
AH50003 Met A&H (Excl HR)	Sales Prom - Mass Ma	Supplier -2	10.00	\$0.00	\$1,169.58	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Advertising-General	Supplier -3	\$0.00	\$0.00	\$5,131.47	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Sales Prom - Mass Ma	Supplier -4	\$0.00	\$0.00	\$27,315.78	\$0.00	\$0.00	\$0.00	
AH50003 Met A&H (Excl HR)	Advertising-Special Projects	Supplier -5	\$522.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Sales Prom - Mass Ma	Supplier -6	(\$6,610.05)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
BPAR Individual	Advertising Cooperative	Supplier -7	\$0.00	\$0.00	\$80,382.45	\$0.00	\$0.00	\$0.00	
AH50003 Met A&H (Excl HR)	Advertising-Special Projects	Supplier -8	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Advertising-General	Supplier -9	\$0.00	\$0.00	(\$275.00)	\$0.00	\$0.00	\$0.00	
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -10	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
AH50003 Met A&H (Excl HR)	Advertising-Newspaper	Supplier -11	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
BPAR Individual	Advertising-General	Supplier -12	\$12,992.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
NH50003 Met A&H (Excl HR)	Advertising-Special Projects	Supplier -13	\$1,522.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -14	\$0.00	\$0.00	\$0.00	\$0.00	\$165.65	\$165.65	
ORP ADMIN OFFICE	Advertising-Newspaper	Supplier -15	\$0.00	\$0.00	\$0.00	\$0.00	\$285.00	\$285.00	
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -16	\$0.00	\$0.00	\$0.00	\$0.00	\$761.40	\$761.40	
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -17	\$0.00	\$0.00	\$0.00	\$0.00	\$329.80	\$329.80	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -18	\$0.00	\$0.00	\$0.00	\$0.00	\$72.39	\$72.39	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -19	\$0.00	\$0.00	\$0.00	\$0.00	\$594.81	\$594.81	_
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -20	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$120.00	_
Metbank	Advertising-Field Sales Mgmt	Supplier -21	\$0.00	\$0.00	\$0.00	\$0.00	\$84.91	\$84.91	_
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -22	\$0.00	\$0.00	\$0.00	\$0.00	\$160.98	\$160.98	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -23	\$0.00	\$0.00	\$0.00	\$0.00	\$479.00	\$479.00	_
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -24	\$0.00	\$0.00	\$0.00	\$0.00	\$122.90	\$122.90	_
AH50003 Met A&H (Excl HR)	Advertising-Newspaper	Supplier -25	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -26	\$0.00	\$0.00	\$0.00	\$0.00	\$50.08	\$50.08	
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -27	\$0.00	\$0.00	\$0.00	\$0.00	\$295.97	\$295.97	_
BPAR Individual	Advertising-Field Sales Mgmt	Supplier -28	\$0.00	\$0.00	\$0.00	\$0.00	\$212.42	\$212.42	
VPAR Investments	Advertising-Newspaper	Supplier -29	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	
SPAR INSTITUTIONAL	Advertising-Field Sales Mgmt	Supplier -30	\$0.00	\$0.00	\$0.00	\$0.00	\$57.90	\$57.90	
ECHNOLOGY	Adverticing Field Cales Maret	Supplier -31	<b>6</b> 0 00	നേ വ	നേവ	നേ നറ	<b>@188 0</b> 6	@188.0E	

# Purchase Order Detail Reports



# Opportunity Report with 2006 Budget Detail

	U	V	W	Х	Υ	Z	AA	AB		AC	AD	AE	AF	AC-
1	PS Cost Ctr	# CC Mgr Name	PS Account #					2005 Total		A	P0601	P0602	P0603	P06
2	123-1	Manager 1	Category -1	\$377,178.97	\$38.10	\$5,314,989.1	7 04-			10.00	\$547,333.33	\$547,333.33	\$547,333.33	\$655,6
3	123-2	Manager 2	Category -2			*				50,796.00	\$460,900.00	\$460,900.00	\$460,900.00	\$460,
4	123-3	Manager 3	Category -3							44,325,003.94	\$202,083.66	\$202,083.66	\$202,083.66	\$716,6
5	123-4	Manager 4	Category -4		۵.۵		û	$\sim$		\$2,880,000.00	\$240,000.00	\$240,000.00	\$240,000.00	\$240,0
6	123-5	Manager 5	Category -5		AB		А	U		\$2,305,301.00	\$166,198.00	\$125,503.00	\$130,948.00	\$143,
7	123-6	Manager 6	Category -6	2005	T - 4 - 1 P		anne D			\$2,240,000.00		\$186,000.00		\$186,0
8	123-7	Manager 7	Category -7	2005	Total S	pena	2006 B	uaget		\$1,934,546,00	\$138,880.00	\$363,640.00	\$84,135.00	\$55,6
9	123-8	Manager 8	Category -8	d	E COT O	E4 CC	de aco	000.00	<b>\$</b> 5	\$1,897,270,00	\$44,973.00			\$1,405,\$
10	123-9	Manager 9	Category -9	3	5,697,0	791.00	<b>40,300</b> ,	000.00	477	\$1,681,895.00	\$140,073.00	\$140,837.00	\$140,837.00	\$139,
11	123-10	Manager 10	Category -10	d	e cor o	EO EC	de ego	70C 00	œ.	\$1,320,000,00	\$110,000.00			\$700,0
12	123-11	Manager 11	Category -11	3	6,695,0	193.90	\$5,530,	130.00	\$4	\$1,300,000,02	\$21,666.67	\$21,666.67	\$21,666.67	\$303,3
13	123-12	Manager 12	Category -12		dae a	ED ET	\$4.20E	002.04	51	\$1,265,840.00	\$30,006.00	421,000.01	42.1000.01	\$938,0
14	123-13	Manager 13	Category -13		<b>⊅∠0,</b> 3	353.57	<b>рч,</b> эгэ,	005.54	₽4	\$1,250,000,00	\$104,160.00	\$104,160.00	\$104,160.00	\$104.
15	123-14	Manager 14	Category -14	et.			da asa			\$1,200,000,00	·	\$100,000.00		\$100.0
16	123-15	Manager 15	Category -15	3	2,930,5	23.12	\$2,880,	000.00	1	\$980,000,00	\$16,333.33		\$16,333.33	\$228,6
17	123-16	Manager 16	Category -16	et.			don none			\$960,000,00	<u> </u>	\$100,000.00	\$85,000.00	\$75.0
18	123-17	Manager 17	Category -17	3	3,328,0	148.64	\$2,305,	307.00	\$1	\$944,996.00	\$55,833.00	\$55,833.00	\$80,833.00	\$55,8
19	123-18	Manager 18	Category -18	d	2 470 7	770 90	¢2 240	000 00	51	\$760,000,00	\$63,000.00	\$63,000.00	\$63,000.00	\$63,0
20	123-19	Manager 19	Category -19	- 4	2,110,1	10.03	\$2,240,	uuu.uu	ΨĮ	\$701,100.00	\$45,900.00	\$45,900.00	\$45,900.00	\$45.9
21	123-20	Manager 20	Category -20		¢EO O	58.86	\$4 02A	EAC OO	<b>5</b> 1	\$700,000.00	\$58,333.00	\$58,333.00	\$58,333.00	\$58,3
22	123-21	Manager 21	Category -21		pou,s	750.00	<b>рт,зэ4</b> ,	340.00	ΨĮ	\$631,800.00	\$52,650.00	\$52,650.00	\$52,650.00	\$52,6
23	123-22	Manager 22	Category -22		don r	07.20	\$4 OA7	270.00	d	\$600.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50.0
24	123-23	Manager 23	Category -23		\$32,3	97.36	φ1,091,	210.00	4	\$585,000.00	\$48,750.00	\$48,750.00	\$48,750.00	\$48,
25	123-24	Manager 24	Category -24	d	A CCE C	22 05	\$1,681.	OUE OU	31	\$575.004.06	\$26,250.34	\$26,250.34	\$26,250.34	\$96,6
26	123-25	Manager 25	Category -25	4	1,000,0	132.03	<b>рт,оот,</b>	033.00	Ψ	\$556,500.00				- 8
27	123-26	Manager 26	Category -26		<b>ቀ</b> ፈቤ 2	339.86	da 220	ana an	<b>3</b> 51		\$46,375.00	\$46,375.00	\$46,375.00	\$46,3
28	123-27	Manager 27	Category -27		ф го,з	33.00	$\phi$ 1,320,	000.00	Ψ	\$535,000.00	\$44,583.00	\$44,583.00	\$44,583.00	\$44,
29	123-28	Manager 28	Category -28		els as	100 70	dia mon			\$523,427.00	\$43,619.00	\$43,619.00	\$43,619.00	\$43,6
30	123-29	Manager 29	Category -29		31	148.70	\$1,300,	000.02	1	\$510,000.00	\$42,500.00	\$42,500.00	\$42,500.00	\$42,
31	123-30	Manager 30	Category -30		CA A	100 02	\$1,265.	9.40.00	d	\$500,000.00	\$41,666.66	\$41,666.66	\$41,666.66	\$41,6
	123-31	Manager 31	Category -31		Ф1,1	133.33	φ1, <b>2</b> 00,	0-10.00	•	\$500,000.00	\$41,667.00	\$41,667.00	\$41,667.00	\$41,6
32 33	123-32	Manager 32	Category -32		427 4	54.22	44 250	000.00	51	\$492,000.00	\$41,000.00	\$41,000.00	\$41,000.00	\$41,0
	123-33	Manager 33	Category -33		φ <b>Ζ.Γ</b> , Ι	94.ZZ	$\Phi 1, 200$	000.00	₩	\$480,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,0
34	123-34	Manager 34	Category -34		distribution of	72 00	da non	000.00	m.	\$414,600.00	\$34,550.00	\$34,550.00	\$34,550.00	\$34,5
	Ci	,	un doing it!		3/37.4	1.5.83	31.700.	00.00						



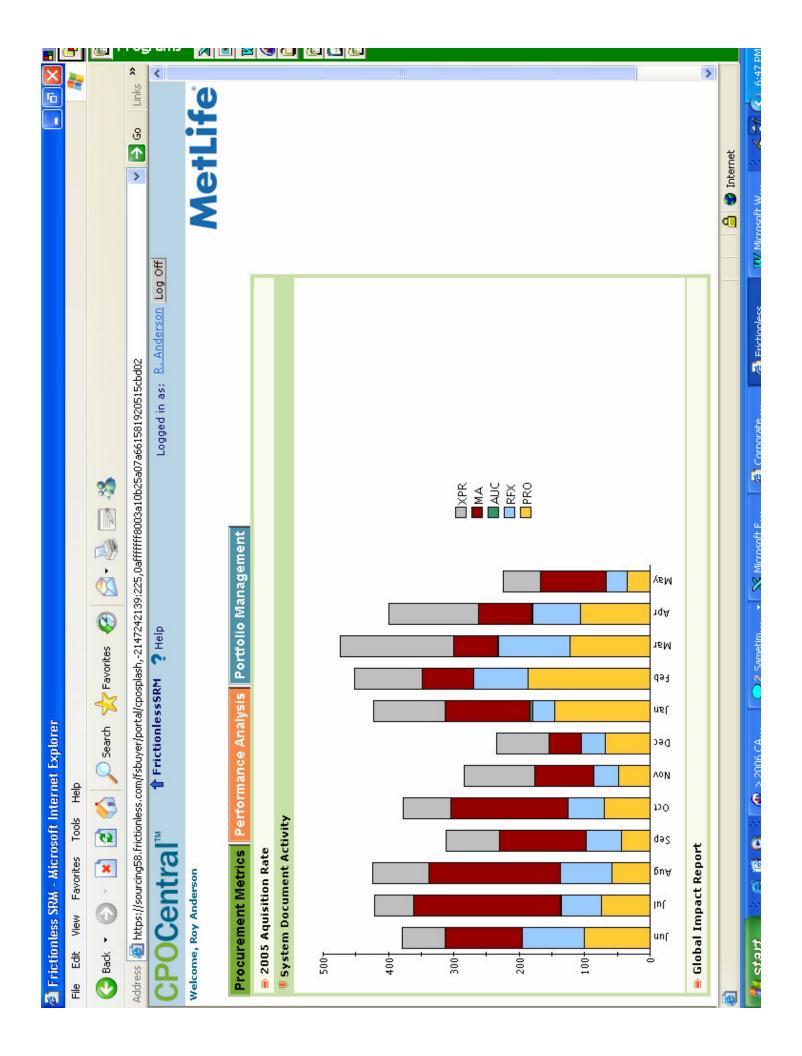
# Frictionless RFP, Auctions, Contracts



# Frictionless Sourcing

- Sourcing, projects and contracts tool
- Application modules
  - RFx (RFQ, RFP, RFI) (1,909)
  - Contracts (3,672)
  - Auctions (4)
  - Projects (1,545)
  - Xpress Requests (1000)
- Online auctions
- XPress requests
- ASP-Hosted by Frictionless Commerce





# Sourcing Plan

			Annual	Est.							200	6									2	200	7				П
Lead	Staff	Category	Spend	Save(M\$)	MWBE(M\$)	7	F	М	Α	М	J ,	J .	<b>A</b>	s o	N	D	J	F	М	4 I	М	J ,	JA	S	0	N	D
	2	Category 1	\$101.50	\$15																							
	2	Category 2	\$33.80	\$5.07																							
	2	Category 3	\$31.00	\$4.65																							
	2	Category 4	\$24.00	\$3.60			П																				
	2	Category 5	\$21.00	\$3.15																							
	3	Category 6	\$14.00	\$2.10																							
	2	Category 7	\$11.00	\$1.65																						П	
	2	Category 8	\$10.50	\$1.58																						П	
	2	Category 9	\$9.50	\$1.43			П																			П	
	2	Category 10	\$5.70	\$0.86							П															П	
	2	Category 11	\$5.00	\$0.75																						П	
	2	Category 12	\$5.00	\$0.75			П				П															П	
	2	Category 13	\$4.60	\$0.69																						П	
	2	Category 14	\$3.80	\$0.57																						П	
	2	Category 15	\$3.50	\$0.53																						П	
	2	Category 16	\$3.50	\$0.53			П																			П	
	2	Category 17	\$3.40	\$0.51			П				П															П	
	2	Category 18	\$2.90	\$0.44							П															П	
	2	Category 19	\$2.30	\$0.35			П		П		П															П	
	2	Category 20	\$2.20	\$0.33			П				П																٦
		Total (in millions)	\$298.20	\$44.01		93	312	4		\$29		\$	21		\$18	3	3	\$14		\$	34		\$1	11		\$0	





#### Annual Projected – \$\$\$\$ **Total Projected - \$\$\$\$**

#### Sourcing Project Title: Print 2006

Sourcing Lead

Additional Team Members:

- 1.Buyer 1
- 2.Buyer 2
- 3.Buyer 3

**Project Status Last Month:** 

**Project Status This Month:** 



#### **Current status assessment:**

This event is moving quickly now. Development of pricing grid for process based method incurred additional time, but benefit to RFP analysis is expedited

Date: 2/8/06

	Project			RFX		Contract
	Start	Analysis	RFx Out	Return	Negotiations	Signed
Original Schedule	1/1/05	1/31/05	2/20/06	3/10/06	4/10/06	5/5/06
Schedule Changes	10/2/05	2/19/06				

	Project			RFX		Contract
	Start	Analysis	RFx Out	Return	Negotiations	Signed
Original Schedule	1/1/05	1/31/05	2/20/06	3/10/06	4/10/06	5/5/06
Schedule Changes	10/2/05	2/19/06				

	2006 I	Existing Suppl	ie rs	
Supplier	MWBE	Contract #	Exp. Date	\$M
ABC	no	CON-012-200	Dec-05	\$9
ABD	no	CON-013-200	Dec-05	\$5
BCD	yes	CON-015-200	Dec-05	\$3
CDE	yes	CON-011-200	Dec-05	\$2
FGH	no	CON-010-200	Dec-05	\$2

Pote	antial Nev	y Suppliers / Industry Sources
Supplier	MWBE	Reason
Xyz 1	Yes	Supplier of other services/MWBE
Xyz2	Yes	MWBE and full service – two key locations
Xyz3	No	Fulfillment supplier who provides comm print
Xyz4	yes	Mexico supplier with full services

2005 Cu	stomer Spend	- See attach	ed file with (	Customer Sp	end Information
End User	Supplier	\$	CC	LOB	GL

	2006 Budget	Dollars - Full	file attached	
\$MIL	GL	CC	CC	LOB
\$9	650000000	1300	Customer 1	Α
\$6	650000000	1002	Customer 2	В
\$3	650000000	1300	Customer 3	С
\$2	650000000	1002	Customer 4	D

#### Schedule Notes:

•Delayed due to staffing and Traveler's integration.

Frictionless Project #: Procat 000 2006

- •Schedule changed to align negotiations for mutiple sourcing events and contract
- Lapse in schedule due to RFI development, release and review, 10/01 to 12/01

#### Levers Than Influence Commodity:

- · Supplier capabilities for full service, digital and traditional
- · Location to meeting marketing and major stakeholder business needs
- Appropriate customer service level to meet increased stakeholder/supplier direct relationships
- Multiple locations to reduce shipping costs
- Paper costs
- Pre-sort capabilities for mass distribution
- Technical capabilities for variable data integration in high end color digital projects

#### Overall Strategy:

- Maintain appropriate number of suppliers to meet MetLife Enterprise needs, while leveraging increased volume to reduce pricing
- Increase MWBE share as this is a commodity that has potential
- · Leverage companies providing other services
- Provide international services for future international print needs

#### International Strategy:

- Understand print spend in international locations, focusing on high dollar sites and potential to use our pricing as benchmark for those locations
- Korea identified as highest print spend. Meeting with Korea to discuss their suppliers and the Enterprise RFP (March 1)
- Integrate international supplier in this event to begin global sourcing process, and benchmark international pricing
- In this event we will have a commercial print supplier from Mexico who was recently awarded the Mexico fulfillment and warehousing contract. The Mexico Procurement department will also participate in this event to gain Frictionless knowledge.

#### Communication Plan:

- · Once stakeholders were identified based on volume and spend, communication went out to enlist their support and participation in the process
- · Meetings scheduled for kick-off, review and approval of RFI, review of RFI results, review of RFP. Meetings to occur for RFP results, and final supplier selection
- · Communication of sourcing results in MetNet, Momentum, on Procurement website. on Corporate Creative website, on Corporate website
- Individual site in for how to engage, information on, and the new suppliers. Will have link out to supplier sites
- Presentation developed to present to marketing groups, or interested groups

Other Metrics Reports

# Sourcing Activity

Contract D	omesti	ic vs.	Glob	al																
Ту	ре∆		Jan	ΔΙ	Feb∆	Mar∆	A	pr∆ l	May	Jun	Δ	Jul∆		ug ∆	Sep /	0	ct∆		ον	Dec∆
Domestic V	olume			90	60	63		59	102		0		0	0		)	0	_	0	0
Global Volu	me			1	0	0 0		3	0		0		0	0		0			0	0
Domestic D	ollars		100,	000	(	) 0		0	0		0		0	0	ı	וכ	0		0	0
Global Dolla	irs			0	(	) 0	28	3,000	0		0		0	0	ı	)	0	ı	0	0
Projects D	omesti	ic vs.	Glob	al																
Type∆	Jan∆	M	lar∆		Apr∆		May∆			Jun ∆	Jul A			ep I	Oct A	Nov	Dec			
Domestic Estimated Dollars	20,000	0,000			0 14	44,212,7	'59	307,07	7,854	17,	992	,559	0	_	_		0	0	-	0 0
Global Estimated Dollars	190,34	7,491	128,6	679,7	79 :	18,094,0	162		(	)		0	0	) (	) (		0	0	(	0
Domestic Volume		1			0		91		107	7		45	0	0	) (	)	0	0	(	0
Global Volume		145		1	86		32		(			0	0	0	) (	)	0	0	(	0
RFXs Dom	estic v	s. Glo	bal																	
Туре	Δ	Jan∆		Feb	Δ	Mar∆		Apr∆	1	Мау А	7 ]	Jun ∆	Jul ∆	Au	_	ep ∆	<b>0</b> c		Nov A	Dec ∆
Domestic Awarded Do		1,188	,577	1,267	7,003	3,849,6	35	387,9	906 3	30,20	0	0	C		0	0		0	0	0
Global Awar Dollars	rded		0		0		0	1,788,6	529		0	0	0		0	0		0	0	0
Domestic V	olume		34		81		96		62	2	7	0	0	)	0	0		0	0	0
Global Volu	me		0		2		13		11		5	0	0	)	0	0		0	0	0
XPress Do	mestic	vs. G	lobal	l																
Туре	Δ	Jar	nΔ	Feb	ΔΙ	Mar∆	Ap	or∆	May	/Δ	Jui ∆		ul∆	Aug Δ	ς Se		Oct	t N	Vov A	Dec ∆
Domestic A Dollars	warded	404	,752	701,8	844 7	66,106	1,0	25,233	320,	019		0	0		0	0		0	0	0
Domestic V	olume		109		103	173		137		60		0	0		0	0		0	0	0

Deculte Last Caparatadi 2:30:46 DM EDT

# Sourcing by Person

Agreement Manager∆	Contracts ∇
Buyer 1	29
Buyer 2	<u>11</u>
Buyer 3	<u>9</u>
Buyer 4	<u>8</u>
Buyer 5	4
Buyer 6	<u>4</u>
Buyer 7	<u>1</u>
Buyer 8	
Buyer 9	<u>1</u>

SQ and P Contracts

Results Last Generated:2:29:53 PM EDT

Currently there are no items in the list.

Strategic Sourcing Contracts Edit Refresh

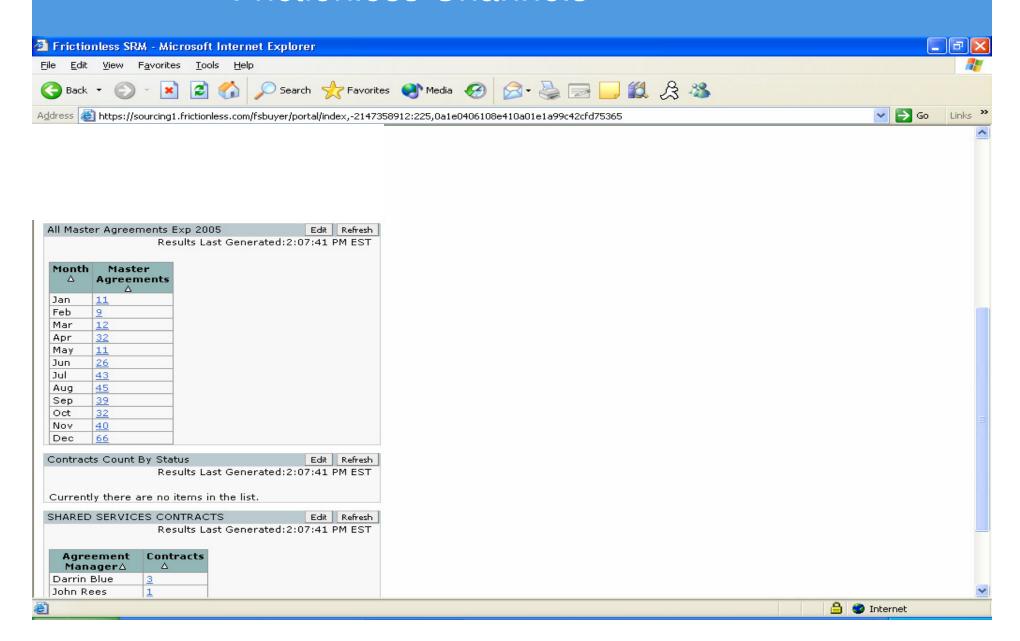
Results Last Generated:2:29:53 PM EDT

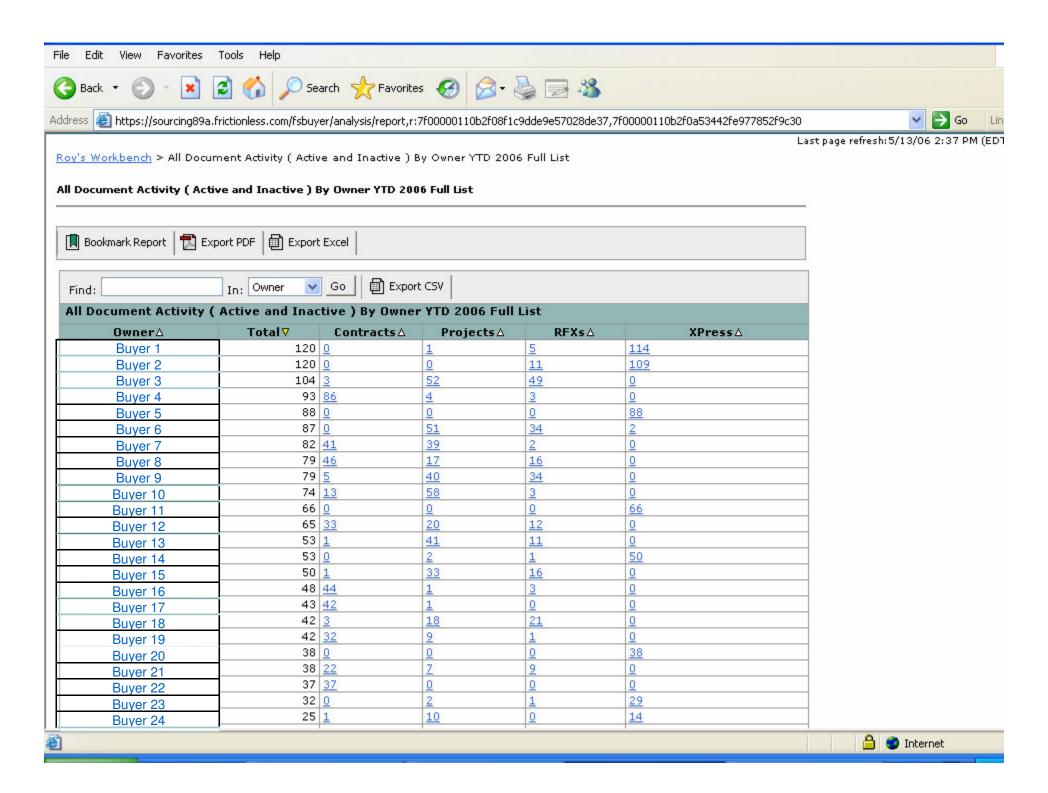
Agreement Manager∆	Contracts ∇
Buyer 1	<u>199</u>
Buyer 2	<u>176</u>
Buyer 3	<u>151</u>
Buyer 4	148
Buyer 5	<u>113</u>
Buyer 6	<u>104</u>
Buyer 7	<u>68</u>
Buyer 8	<u>53</u>
Buyer 9	<u>30</u>
Buyer 10	9
Buyer 11	Z

Group Name∆	Number of Projects ∆	Toal Amount (USD)∆
BPO	Z	118,500,001
COMMUNICATIONS	44	167,301,605.01
EQUIPMENT AND SUPPLIES	8	36,800,000
FACILITIES STRATEGIC SOURCING	<u>57</u>	148,346,298.2
FORMS MANAGEMENT	1	300,000
IT - HARDWARE & SOFTWARE - SERVICES	24	8,040,907
IT - HARDWARE AND SOFTWARE	124	121,869,082.16
OPERATIONS	4	1,000,000
PRINT TEAM	<u>12</u>	11,758,400.02
PROCUREMENT - DIRECT STAFF	2	1,000,000
Professional And A&H Claims	<u>18</u>	29,413,475.22
Professional Services A&H & Claims	<u>33</u>	390,008,745
SUPPLIER QUALITY	4	1,050,001
SUPPLIER QUALITY	<u>1</u>	
TRAVEL AND CONFERENCE PLANNING	41	52,992,100
Telecom	<u>16</u>	23,223,075
	2	20,001
		1,111,623,691

All Pipeline Projects	Edi		Refresh
Resi	ılts Last Generated:2:29:57	Р	M EDT

# **Frictionless Channels**





# Future Manager View

There was one integrated view of financial management

Logoff | Reach Me | Contact Us | Site Map **MetLife** SEARCH: Manager Tools Services News & Info Departments MY FINANCIALS

Know what is left to spend before I approve a purchase

Actionable alerts from every system I use to

Interact with my

procurement

applications in the

context of my overall

budget

manage my financials

NYU Research requisition submitted for your approval IBM Hosting RFP response received click HERE to see response PO#3844161 has no funds to cover existing elnvoice New guidlines for using rent-a-cars. Click here to read

Acount 0009994333 "Stationary & Supplies" Acount 0009994335 "Meals & Entertainment'

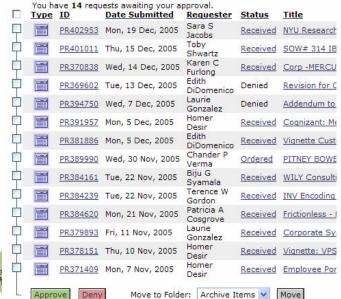
1/26 \$745.00 Office Max

1/26 \$900.00 Click here to access Ariba

Look across systems in the context of my financial responsibilities

Requisition Activity (Last Six Months)

Alerts

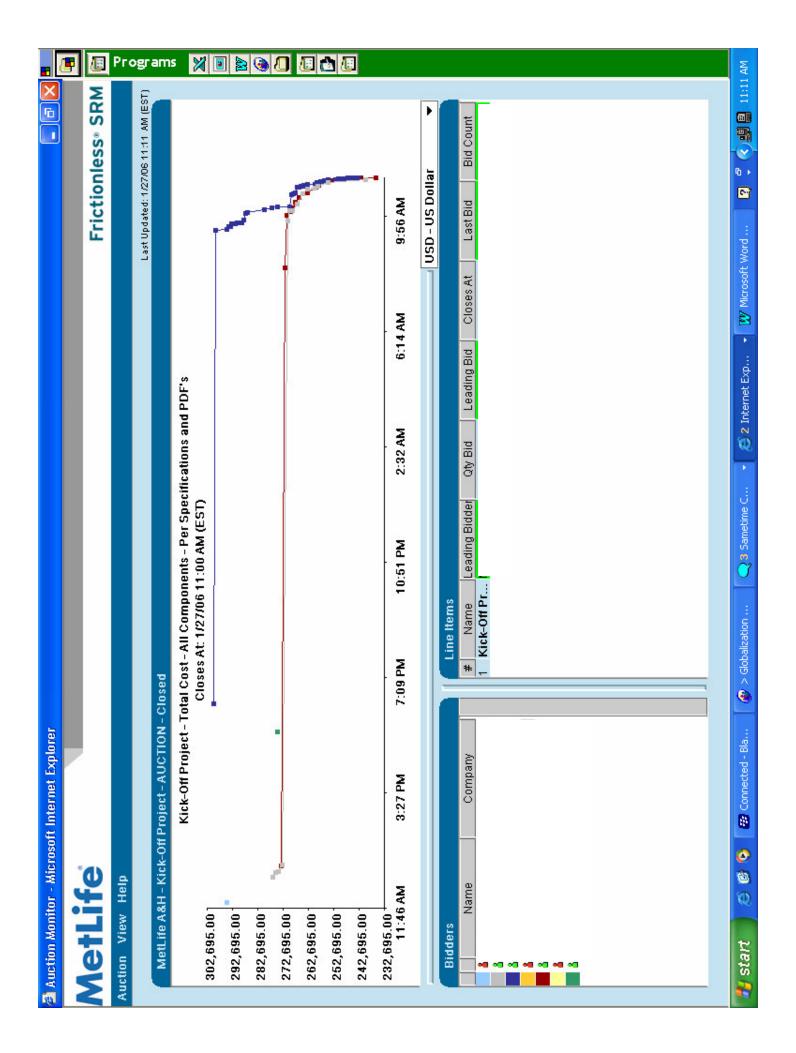


\$250,000 \$200,000 \$150,000 \$50,000

Warning: You will be overbudget in 2 monthts at your current run rate

Reporting was proactive instead of reactive and "point in time"

and have fun doing it!



# **Express Bids**

- Introduces Competition between Preferred Suppliers
  - Easy cost comparison
  - Drives demand
  - Defines the proposal for later quality review
- Response from supplier can be received within the hour
- Automatic email notifications
- Ease of Use
  - Templates automates consistent supplier selection



# Frictionless Express Entry

Enter Job Description					
Job Description					
Enter summary information describing your	job or project. Fields marked 🧚 are required.				
Job Type:	Standard				
* Title:	From template Off Shore XPress				
Quote Due Date:	5/19/05 12:00 pm 🕶				
Budgeted Value:	USD				
	Urgent(Priority)				
Line Items					
Enter a brief description for each line item, e.g. pieces of services, which are part of your request. At least one line item is required.					
Description					
Collaborators					

# Frictionless Express Entry

Name	Туре	Email	Role	Represents	Role Access	
AJ Bezner	User	frictionlesssupport@metlife.com	Owner	Purchasing	read/write	
MISC. XPRESS COLLABORATORS	Group		Reviewer	Purchasing	read only	î

#### Vendors

To invite additional vendors to bid on this request, click the Add Contact button below. If you want to delete a vendor, check the box next to a vendor's name and click Delete Selected.



#### Request Attachments Vendor Selection

File name	Description	Size	Date Added	Added By
Currently there are no items in the li	st.			
Delete Selected Attach File Attach	n URL			
	<del></del>			
Next >> Cancel			— Attac	ch Documents



# Frictionless Express Supplier View

- **Pipeline Projects** Allows Supplier to see a view of all future projects.
- Due Date Shows Supplier the due date for the bid response.
- Status Shows the supplier which bids need to be responded to, have already been responded to, or have been awarded.
- Contact Person Supplier will be able to see who to contact at MetLife for more information on the bid.

Active	Active Auctions, RFXs, and XPress Requests					dit		
Acti	Active Auctions, RFXs and XPress Requests							
ID ∆	Name ∆	Event Type∆	Due Date∆	Status ∆	Contact Person	Δ		
	MSP for Temporary Staffing - Non-IT	RFP	5/26/05	Open For Response	Linda Cleveland			
	Incentive Meetings Hotels	RFP	5/25/05	Open For Response	Michael Patejdl			
	LiveLink License Price Amendment	RFQ	5/25/05	Open For Response	Kevin Meaney			
	First Sale Proposal System	RFQ	5/24/05	Open For Response	Heidi Ruzzo			
	HR - Non-Qualified Deferred Compensation	RFP	5/23/05	Open For Response	Sean Morgan			
	CRE Wallcovering Sourcing Event	RFP	5/20/05	Open For Response	Karla Rohland			
	Troy 4350NT MICR Printer w/ Annual Maint	RFQ	5/18/05	Open For Response	Robin Faraday			
	Open Text LiveLink Revision	RFQ	5/17/05	Open For Response	Kevin Meaney			
×	Sales Material Flash Presentation	Graphic Design Request - with options	5/17/05	Open For Bid	Samara Habib			
×	Straight Talk Newsletter	Multi-Quote Request	5/17/05	Open For Bid	Kathy Kaths			
					Mor	е		



		Supplier Ranking					
		1	2	3	4	5	6
Vov Doguiromento	Sec	(Incument )	Supplier 1	Supplier 2	Supplier 3	Supplier 4	Supplier 5
Key Requirements  Total Value Score	Wt %	N/A	82.24	74.46	73.70	73.56	71.52
Contract Provisions and Conditions	3	N/A	2.7 out of 3.0	3.0 out of 3.0	2.4 out of 3.0	1.8 out of 3.0	2.55 out of 3.0
RFP Terms and Conditions	1	N/A	.7 out of 1.0	.72 out of 1.0	.78 out of 1.0	.55 out of 1.0	.7 out of 1.0
Company Background	5	N/A	3.98 out of 5.0	2.48 out of 5.0	2.91 out of 5.0	1.32 out of 5.0	1.47 out of 5.0
References & Capabilities	2	N/A	0 out of 2.0	2.0 out of 2.0	0 out of 2.0	2.0 out of 2.0	0 out of 2.0
Customer Support	2	N/A	2.0 out of 2.0	2.0 out of 2.0	1.9 out of 2.0	1.4 out of 2.0	1.9 out of 2.0
Billing & Payment	5	N/A	5.0 out of 5.0	5.0 out of 5.0	5.0 out of 5.0	1.75 out of 5.0	4.75 out of 5.0
IT Risk & Security	0	N/A	Review	Review	Review	Review	Review
Required Services	40	N/A	40.0 out of 40.0	38.0 out of 40.0			
48 Hour Turnaround (Print/Mail)		<b>~</b>	~	<b>&gt;</b>	<b>&gt;</b>	<b>&gt;</b>	<b>~</b>
Piece Level Tracking		<b>✓</b>	<b>&gt;</b>	<b>&gt;</b>	<b>→</b>	<b>&gt;</b>	<b>✓</b>
Equipment & Capabilities	10	<b>✓</b>	5.89 out of 10.0	7.87 out of 10.0	5.5 out of 10.0	8.5 out of 10.0	8.0 out of 10.0
Implementation & Pricing	30	N/A	21.97 out of 30.	11.39 out of 30.	15.22 out of 30.	16.24 out of 30.	14.14 out of 30.
Implementation Cost		N/A	<b>~</b>	<b>&gt;</b>	>	>	<b>&gt;</b>
Programming Cost p/hr		N/A	\$150.00 p/hr	\$0.00 p/hr ?	\$125.00 p/hr	\$0.00 p/hr ?	\$175.00 p/hr
Statement Unit Cost		0.055	0.055	0.063	0.0648	0.075	0.091
Annual Statement Cost		550,000	550,000	630,000	648,000	750,000	910,000
Paper Unit Cost		0.00798	0.009	0.0175	0.0109	0.01088	0.011
Annual Paper Cost		39,900	45,000	87,500	54,500	54,400	55,000
Envelope Unit Cost		0.0231	0.01215	0.0246	0.0178	0.01636	0.018
Annual Envelope Cost		69,300	36,450	73,800	53,400	49,080	54,000
Presort Unit Cost		0.021	0.01	0.0292	0.0069	0.02	0.038
Annual Presort Cost		63,000	30,000	87,600	20,700	60,000	114,000
Total Annual Cost (Does not include implementation costs)		\$722,200	\$661,450	\$878,900	\$776,600	\$913,480	\$1,133,000

			Section	Question
Section	Number	Question Text	Weight %	Weight
	1	Contract Provisions and Conditions	3	
		The Vendor(s) selected must negotiate from, and ultimately execute, Company's Master Agreement ('MA'). Vendor		
Contract		recognizes that any exceptions to the MA may contribute to a negative weighting of Company's evaluation of your		
Provisions and		proposal. Any future contract negotiated between the Vendor and Company will include, but not be limited to, standard		
Conditions	1.1.1	provisions that address the following items. Do you agree to the aforementioned terms? If not, please explain.		10
Contract		Company shall have the right, in its sole and absolute discretion and without the payment of any penalty, to terminate		
Provisions and		the Agreement in whole or in part at any time during the Term thereof upon thirty (30) days prior written notice to		
Conditions	1.1.2	Vendor. Do you agree to the aforementioned terms?		15
Contract		Vendor will be required to indemnify and hold Company harmless for Vendor's negligence or for Vendor's failure to		
Provisions and		perform under the Agreement. Company shall not provide any indemnity in favor of the Vendor. Do you agree to the		
Conditions	1.1.3	aforementioned terms?		15
Contract				
Provisions and				
Conditions	1.1.4	The Agreement shall be governed under the laws of the State of New York. Do you agree to the aforementioned terms.		5
		Vendor, at its sole cost and expense, shall maintain at all times during the Term of the Agreement the following		
		coverage and amounts:□		
		Â. Workers Compensation Insurance - not less that \$1,000,000. □		
Contract		·□Commercial General Liability Insurance - not less that \$1,000,000 per occurrence.□		
Provisions and		·□Commercial Automobile Liability Insurance - not less that \$1,000,000 per occurrence.□		
Conditions	1.1.5	Do you agree to the aforementioned terms?		10
Contract		Vendor shall, in addition to any and all other remedies available to Company hereunder, pay to Company, upon		
Provisions and		Company's demand, liquidated damages in the event of Vendor's non-performance. Do you agree to the		_
Conditions	1.1.6	aforementioned terms?		5
Contract		Vendor acknowledges that the Agreement will be non-exclusive. Company reserves the right to seek the services of		
Provisions and	l <u>_</u>	other vendors to furnish the goods/services that comprise the subject matter of this RFP. Do you agree to the		_
Conditions	1.1.7	aforementioned terms?		5
		Vendor shall not assign this Agreement in whole or in part or subcontract or otherwise transfer any rights or obligations		
Contract		hereunder without the prior written consent of Company, and any such assignment or attempted assignment without		
Provisions and		such prior written consent, which will not be unreasonably withheld, delayed or denied, shall be void and of no force or		_
Conditions	1.1.8	effect. Do you agree to the aforementioned terms?		5
		Any agreement entered into with the successful bidder will supersede all existing contracts for the same products and		
0		services with Company. Additionally, the Incumbent Vendor acknowledges and agrees that lower pricing, submitted		
Contract		pursuant to this RFP, shall become effective as of the date that the RFP is received provided that Vendor is awarded		
Provisions and	1 1 0	the goods and/or services proposed hereunder. Vendor shall remit a refund payment to Company for the difference in		F
Conditions	1.1.9	such pricing. Do you agree to the aforementioned terms?		5
		The Products and/or Services associated with this Agreement may be marketed to the Company community of		
		businesses and employees including, but not limited to, Affiliated Entities and independently owned and operated sales		
		offices and brokerages (such independently owned and operated sales offices and brokerages hereinafter referred to		
Contract		as 'individual business members'). Vendor agrees to extend like terms and pricing to purchases made by Affiliated		
		Entities or individual business members though individual Purchase Orders referencing this Agreement.		
Provisions and		Notwithstanding the foregoing, Company cannot compel or guarantee any level of sales of the Products and/or Services		

# Benchmarks

BENCHMARK METRICS			
CAPS RESEARCH	METLIFE	Financial Services AVG	All Industries AVG
Purchase operating expense as a % of purchase spend	0.63%	0.48%	1.01%
Purchase operating expense per purchasing employee	\$172,761	\$127,298	\$106,869
Purchase employees as a % of company employees	0.25%	0.35%	1.45%
Puchase spend per purchasing employee (in Millions)	\$27	\$28	\$21
Percent purchase spend managed/controlled by purchasing	71.37%	56.83%	81.25%
Average annual spend on training per purchasing employee	\$1,498	\$987	\$1,200
Total cost savings as a % of total purchase spend	3.46%	3.03%	3.88%
Cost avoidance savings as a percent of total savings	4.69%	30.20%	32.18%
Cost reduction savings as a percent of total savings	95.31%	69.80%	69.16%
Percent active suppliers accounting for 80% of purchase spend	1.36%	2.81%	7.73%
Perncent of purchase spend with diversity suppliers (managed spend)	5.11%	4.35%	9.40%
Percent purchase spend via eProcurement	55.51%	18.31%	15.14%
PSC (Model of Effectiveness study)	METLIFE	Services AVG.	Top Quartile
Cost to procure (Function cost/Controlled Spend)	0.88%	3.00%	0.50%
Return on Procurement Investment (savings/function cost)	5.50	5.40	7.60
Savings rate (as a % of controlled spend)	4.85%	5.10%	6.80%
Spend Concentration (20% of suppliers as a % of addressable spend)	86.23%	62.80%	80.00%
Spend per FTE (using controlled spend)	\$19,565,217	\$24,600,000	\$30,700,000
Spend controlled by Procurement	71.37%	38.60%	50.00%
Ratio of managers to staff	22.83%	25%	33%



<b>Benchmarks Description</b>	<u>MetLife</u>	<u>Median</u>	<b>Worldclass</b>
Acq Rate	0.88%	1.02%	0.72%
# ppl/\$B	58	104	54
Tech/proc HC	\$20,209	\$7,717	\$24,308
Suppier/\$B in spend	1093	7,805	3,480
Process PO cost as % of total budget	20%	22%	16%

# Metlife