



Services Conference
December 6-7, 2012
Phoenix, AZ

Dear Conference Attendee:

This form documents your attendance at the 2012 ISM Services Conference. This original form is to be submitted when applying to ISM for recertification for the **Certified Purchasing Manager (C.P.M.)**, **Certified Professional in Supply Management® (CPSM®)**, or the **Certified Professional in Supplier Diversity® (CPSD™)**.

For more information on recertification requirements, visit the ISM Web site at www.ism.ws under Professional Credentials.

CONFERENCE DOCUMENTATION FORM
13th Annual ISM Services Conference
December 6-7, 2012
Phoenix, Arizona

Complete the information below, and identify each session you attended on the following page.

ISM ID# : _____
(if known)

Name: _____

Title: _____

Home Address : _____

City/State/ZIP: _____

Country: _____

Telephone: _____

Fax: _____

E-Mail Address: _____

I hereby certify my attendance at each of the sessions as indicated on the next page. I am claiming _____ ISM Continuing Education Hours.

Signature: _____

Date: _____

Be sure to keep this form along with your other Continuing Education Hours documentation until you submit your application for recertification.

KEEP THIS CONFERENCE DOCUMENTATION FORM

Check each session, by code and title, as you attend them.

SUMMARY OF SESSIONS OFFERED

EDUCATIONAL PROGRAM	TIME OFFERED	CEH
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Thursday, December 6, 2012

<input type="checkbox"/>	Welcome & Opening Remarks	7:50 – 8:15 a.m.	.50 hour
GENERAL SESSIONS			
<input type="checkbox"/>	TA – The Art of Procuring Services	8:15 – 9:15 a.m.	1.00 hour
CONCURRENT SESSIONS – SELECT ONE			
<input type="checkbox"/>	TB – Intel's Indirect Procurement Dedicated to Negotiations Center of Excellence	9:45 – 10:45 a.m.	1.00 hour
<input type="checkbox"/>	TC – Facilities Management: Services Planning at its Best	9:45 – 10:45 a.m.	
GENERAL SESSION			
<input type="checkbox"/>	TD – Roundtable Discussions	11:00 a.m. – 12:00 p.m.	1.00 hour
GENERAL SESSION			
<input type="checkbox"/>	TE – Contracting for Success in Services	1:15 – 2:15 p.m.	1.00 hour
CONCURRENT SESSIONS – SELECT ONE			
<input type="checkbox"/>	TF – Meaningful Involvement in Services Purchasing	2:45 – 3:45 p.m.	1.00 hour
<input type="checkbox"/>	TG – Strategies to Effectively Source and Manage Telecom Services	2:45 – 3:45 p.m.	
<input type="checkbox"/>	TH – Understanding the Critical and Important Differences Between Software Licensing and Software as a Service Transactions	4:00 – 5:00 p.m.	1.00 hour
		Total Hours attended:	

Friday, December 7, 2012

	GENERAL SESSION		
<input type="checkbox"/>	UA – Jumping Over the Barriers	8:00 – 9:00 a.m.	1.0 hour
<input type="checkbox"/>	UB – Buying the Law	9:15 – 10:30 a.m.	1.25 hour
<input type="checkbox"/>	UC – Developing a Great Services RFP	10:45 – 11:45 a.m.	1.00 hour
<input type="checkbox"/>	Closing Remarks	11:45 a.m. – Noon	.25 hour
Total Hours attended:			
Grand Total Hours attended:			

TOTAL HOURS POSSIBLE FOR ALL SESSIONS: 9.50